

Blue Card for Filipinos | Process through External Service Providers

1st stage

Employee eligibility

Employee eligibility

Employee eligibility for a Blue Card must be verified based on salary, education or work experience thresholds.

Eligibility criteria:

- Higher education in the relevant field or no less than 5 years of relevant work experience (3 years for IT specialists).
- Salary of at least 1.5x the average monthly salary for the last calendar year in Lithuania.
- Salary of at least 1.2x the average monthly salary for the last calendar year in Lithuania if the position is on the list of high value-adding professions.

If the employee does not have a higher education diploma, the employer needs to contact the Ministry of the Economy and Innovation to obtain a certificate confirming the suitability of the employee's qualifications.

2nd stage

Mediation Letter

Mediation Letter

The employer submits a Mediation Letter to the Lithuanian Migration Department via its e-service system MIGRIS. The Mediation Letter is assigned a number which needs to be entered in the Blue Card application.

Step 1

The employer submits information regarding the foreign employee's employment and education, as well as a copy of the employee's passport.

Step 2

The employer shares the assigned Mediation Letter number with the employee.

3rd stage

Blue Card application & appointment

Blue Card application process

The application process through External Service Providers may take from 1 to 2 months. The process has three steps: first, the employee submits the Blue Card application online; then, the employee books and attends an appointment at the local application centre.

The Blue Card application processing fee is €160.

Step 1

The employee submits the Blue Card application online via MIGRIS and uploads all the necessary documents to the system.

Step 2

After submitting the Blue Card application, the employee books an appointment at the local application centre on the VFS Global website.

Step 3

At the application centre, the employee submits all the necessary document originals and biometric data, and pays the service fee.

The VFS service fee ranges from €30 to €120 depending on the employee's country of origin and must be paid in person.

The employee may also be required to attend a mandatory online interview with a specialist from the Migration Department.

4th stage

Collecting the Blue Card

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The employee may have a delivery service deliver the Blue Card to the country where the employee attended their appointment at the application centre. The Blue Card must be collected in person at the application centre. If the employee's family also applied, they must accompany the employee during the collection.

5th stage

Employment process for the Philippines

Overseas Migrant Workers procedure

Employer submits necessary documents for the Philippines Overseas Migrant Workers procedure.

Employer submits necessary documents for the Philippines Overseas Migrant Workers procedure to the Overseas Migrant Workers office in Prague, Czech Republic.

Necessary documents:

- Bi-lingual work agreement (in Lithuanian and English) signed by the employer on all pages
- Company manager's passport or residence ID copy
- Extract from the Centre of Registers about the valid commercial registration or business license of the employer in Lithuanian and English
- Copy of the Blue Card issued to the employee
- Copy of Affidavit of Undertaking to Monitor employee
- Copy of Request for Exemption from the ban on direct hire
- Copy of insurance from an accredited insurance company

Sent documents should be signed with wet ink and approved by a Notary.
Service fee ~€30

6th stage

Employment procedures for the employee from Philippines (takes at least 1 month)

Employee in the Philippines completes the necessary procedures

Employee undergoes Pre-Employment Orientation Seminar (PEOS) and receives PEOS certificate.

Then, employee obtains an Overseas Employment Certificate (OEC):

- Schedules an appointment with the POEA for processing the OEC
- Brings all the necessary documents to the appointment, including passport, employment contract, and PEOS certificate
- Pays the required fees for the OEC and other mandatory contributions (e.g., PhilHealth, Pag-IBIG, and SSS)

Attends the Pre-Departure Orientation Seminar (PDOS).

7th stage

Declaring the place of residence in Lithuania

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Upon collecting the Blue Card, the employee has one month to declare their place of residence in Lithuania and must start working within two months.

The employee may declare their place of residence by visiting the local Eldership office.

Hiring more than 5 Filipino workers

If the company abroad has hired 5 overseas Filipino workers coming directly from the Philippines (direct hire like described in the roadmap), then the 6th hire from the Philippines can only be secured under a Department of Migrant Workers (DMW) - accredited agency.