

# Temporary Residence Permit | Process in Lithuania

## 1st stage

Employee eligibility

### Employee eligibility

The employer finds a candidate and determines whether they are eligible for a Temporary residence permit (TRP).

### Eligibility criteria:

- Direct employment at a company registered in Lithuania.
- The employment period in Lithuania is at least six months.
- The employee must meet at least one of these requirements:
  - Have a proof of qualification (e.g. a certificate from an educational institution)
  - Have at least one year of relevant work experience during the last five years.
  - Will receive a monthly salary which is equal or higher than the average monthly salary at the company in the last calendar year.

A decision of the Employment Service regarding demand for the employee's qualifications is needed in case the profession is not included in the high-demand profession list or the relevant quota is exhausted.

In such case, the employer submits the documents to the Employment Service. The decision is then directly forwarded to the Migration Department.

The employer has registered the vacancy with the Employment Service at least 5 business days ago.

5 business days

Employer

## 2nd stage

Mediation Letter

### Mediation Letter

If an employee is eligible for a TRP, then the employer submits a Mediation Letter to the Lithuanian Migration Department via its e-service system MIGRIS. The Mediation Letter is assigned a number which needs to be entered in the TRP application.

### Step 1

The employer submits information regarding the foreign employee's employment and qualifications, as well as a copy of the employee's passport.

### Step 2

The employer shares the assigned Mediation Letter number with the employee.

## 3rd stage

Temporary Residence Permit application & appointment

### Application process

The application process in Lithuania may take from 45 to 90 days. The process has three steps: first, the employee submits the application online; then, the employee books and attends an appointment at the Migration Department.

The application processing fee is €160 for the standard and €320 for the urgent procedure.

### Step 1

The employee submits the application online via MIGRIS and uploads all the necessary documents to the system.

### Step 2

After submitting the TRP application, the employee books an appointment at the Migration Department via MIGRIS.

### Arrival in Lithuania

If the employee isn't yet in the country they need to arrive for their visit at the Migration Department and need to ensure that they have a valid visa or other legal documentation for their stay in Lithuania upon arrival.

### Step 3

The employee arrives at the Migration Department and submits all the document originals and biometric data, and pays the application fee.

45-90 days

Employee

## 4th stage

Collecting the Temporary Residence Permit

### Collecting the Temporary Residence Permit

The employee has two options to collect the Temporary Residence Permit.

### Option 1

The employee can have their TRP delivered by a delivery service to their address.

### Option 2

The employee can collect their TRP at the Migration Department office.

If the employee's profession is listed on the high-demand list, they can start working after their appointment at the Migration Department and before collecting their TRP.

Start of the employment

Employee

## 5th stage

Declaring the place of residence in Lithuania

### Declaring the place of residence in Lithuania

Upon collecting their TRP, the employee will have **1 month** to declare their place of residence in Lithuania.

The employee may declare their place of residence at the Migration Department or at the local Eldership office.

1 month

Employee